

Travel Approval Form

Department: Sheriff's Office - Jail

Event Name: 11th Annual Mental Health Conference

Location: Corpus Christi, Texas

Event Dates: December 2-5, 2024

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:

Joy White _____

Court Decision:
This section to be completed by County Judge's Office



June 10, 2024

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



Kristen Lesley

From: Kristen Lesley
Sent: Monday, May 20, 2024 2:28 PM
To: Kristen Lesley
Subject: REGISTRATION OPEN for 11th Annual Mental Health Conference, December 2-5, 2024-
Corpus Christi, TX

From: Joy White <jwhite@johnsoncountytexas.org>
Sent: Monday, May 20, 2024 2:02 PM
To: Kristen Lesley <klesley@johnsoncountytexas.org>
Subject: RE: [Texasjailassociation] REGISTRATION OPEN for 11th Annual Mental Health Conference, December 2-5,
2024- Corpus Christi, TX

Confirmation email I sent to your email.

Registration ID: 27601
Date Registered: 2024-05-20 18:54:30
Event: 11th Annual Mental Health Conference
Date Start: 2024-12-02 13:30:00
Date End: 2024-12-05 12:00:00
Cost: \$300.00
Name: White, Joy
Title: LCSW, Mental Health Therapist
Agency: Johnson County Sheriff's Office/Jail
County: TX
Address: 1800 ridgemar dr || cleburne, TX 76031
Phone: 8172024000
Email: klesley@johnsoncountytexas.org
TCOLE PID:

Respectfully,
Joy White, MSW, LCSW
Therapist/social worker/psych department
jwhite@johnsoncountytexas.org

Jail/Prison

Community Corrections

Leadership

Support Staff

Other

11th Annual Mental Health Conference

TOPICS COVERED:

- Juvenile Justice and Mental Health Awareness
- Justice Involved Juveniles
- Court Ordered Hospitalization and Medication
- Connecting Courts to Jails
- Basics of Trauma, ACEs
- Suicide Prevention
- Intellectual and Developmental Disabilities
- Management of Mental Illness in the Criminal Justice System

WHO SHOULD ATTEND:

- Community Corrections
- Jailer
- Corrections Officers
- Probation Officers
- Leadership
- Judicial
- Specialty Courts
- Law Enforcement
- Support Staff
- Medical Staff
- Mental Health Staff

TRAINING HOURS: UP TO 19

[CLICK TO REGISTER NOW](#)

DATE/TIME:

Dec 02 (01:30 pm) - 05, 2024 (12:00 pm)

REGISTRATION DEADLINE:

Nov 18, 2024

FEE POLICY:

Early Registration - \$300.00

Late Fee - \$375

LOCATION INFORMATION:

Omni Corpus Christi Hotel
900 North Shoreline Boulevard
Corpus Christi, TX 78401

HOTEL INFORMATION: *

Omni Corpus Christi Hotel
900 North Shoreline Boulevard
Corpus Christi, TX 78401
361-886-3563

Single occupancy \$107

Double occupancy \$124

(or prevailing per diem) Book by November 8, 2024 to be in the conference room block

[Reserve Online](#)

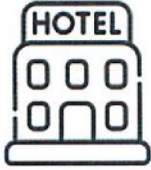
For more information, contact:

Vinessa Mundorff, Project Manager
Correctional Management Institute of Texas
George J. Beto Criminal Justice Building
Sam Houston State University
Huntsville, TX 77341-2296
Fax: (936) 294-1671
Phone: 936-294-3073
vmundorff@shsu.edu

Cancellation Policy:

If the participant has already paid, he/she will be refunded half the cost of the registration fee if written notice of cancellation is received by the Correctional Management Institute of Texas no later than ten (10) business days prior to the program. No refunds are available after this date, but substitutions of attendees are permitted. If no written cancellation is received and the participant does not attend the program, the participant/agency will be required to pay 100% of the registration fee if the registration fee was not previously paid.

* Unless otherwise noted, hotel arrangements are the responsibility of the participant.



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytexas.org)

DATE: 05/22/2024

DEPARTMENT: Jail

PERSON SENDING REQUEST: Kristen Lesley EXT: 3602

Person (s) Name Attending:

1. Joy White
2.
3.
4.
5.
6.

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

LEOSE FUNDS

Function Attending: 11th Annual Mental Health Conference

Hotel Name: Omni Corpus Christi Hotel		
Hotel Address: 900 North Shoreline Boulevard		
City: Corpus Christi	State: TX	Zip: 78401
Hotel Phone# 361-886-3563		
Special Requirements:		
Conference Hotel Block Code:		
Conference/Training Website: https://www.cmitonline.org/cal.php?mode=view&item=1380		
How many rooms needed: 1		
Date of Check In: 12/1/24		Date of Check Out: 12/5/24

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.